

Inspired Technologies Managed IT Services Contract July 2023

#### Overview

The contractor, Inspired Technologies, will provide holistic information technology solution services to CareerSource North Florida which ensures the organization (CSNF) is able to conduct all required and needed processes to provide the best possible work and customer service experience. CSNF views the contractor as a partner in design and implementation of critical business aspects and will therefore work closely with the provider to create a secure, robust, and efficient model of service delivery.

The initial contract period is from July 1, 2023 through June 30, 2024. Additionally, this contract may be renewed at one year intervals for up to 4 years—through June 30, 2028. Annual extensions will become incorporated into the original contract with any significant changes clearly stated.

## Statement of Work

#### A. SUPPORT AND MAINTENANCE OF EXISTING NETWORK

The existing CSNF computer network consists of two locations and one mobile unit. The Career Center in Madison, Florida serves as a central hub for the network. The existing network consists of approximately 200 nodes, which includes servers, networking equipment, user machines, laptop, lab machines, VOIP phones, mobile devices, and printers.

A Palo Alto appliance is utilized for securing the network's perimeter. The Palo Alto is managed internally and is used to track all incoming and outgoing traffic as well as provide secure connectivity through Remote Access VPN.

The current network configuration has been built on Unifi networking for data and wireless. This network currently consists of Unifi Switches, and Wireless LAN Controllers. VLANS are utilized to separate resource room and employee data.

The existing CSNF computer network is a Windows Active Directory domain containing Microsoft Windows 2019 server. There are approximately 3 physical and virtual servers in the two locations that serve the following roles: Virtual Hosts, Domain Controllers, and Backup services.

There are two different types of client machines - internal employees and lab machines. All client machines are running Windows 10 as the operating system.

On the internal employee machines, the following applications are supported: Microsoft Office 365, N-Able RMM Agent (inventory/help desk software, and Antivirus). The client machines access the following State of Florida systems: OSMIS (one stop management information system - web application hosted by DEO), OSST (One Stop Service Tracking - web application hosted by DEO), EFM (Employ Florida Market Place - web application hosted by DEO), FLORIDA (Department of Children & Families - mainframe), SUNTAX (web application hosted by DEO) and CONNECT (Florida's Reemployment Assistance tracking system).

Faronics Deep Freeze application is being utilized on the public client machines to create a secure image that will erase any personal information provided by the customer upon reboot.

The Resource Room Labs give clients the ability to search for jobs through many different systems, including EFM, ACCESS and job search engines. The resource room also has resume writing software, self-assessment tools, career research tools, and labor market statistics as well as an online unemployment claim link, CONNECT.

The Computer Training labs are used primarily for teaching and group trainings. Many different trainings are held throughout the year for clients and staff. The computer labs are open for state agencies to use for training of their staff on state systems and policies. The labs are configured based on the needs of the particular event.

#### C. SUPPORTING REMOTE ACCESS.

CSNF provides remote access to approved internal employees. This access is provided through the Palo Alto device. All internal systems for security are in place for remote access and are controlled at the user level.

# SERVER SOFTWARE MAINTENANCE AND CONFIGURATION

In the CSNF network, all the client and lab systems are controlled by server software that requires daily maintenance and configuration. Normal domain procedures performed daily are network access granted, password resets, printing functionality, file security, and file sharing. Other important procedures include daily data backup to comply with CSNF's policies for data retention, email archiving (each email internal and external must be logged and available for exportation via the State of Florida Sunshine Law), virus protection, spam protection, malware protection, and website monitoring and blocking.

#### E. SUPPORT OF MOBILE UNIT

The provider will be responsible for supporting the CareerSource Mobile Unit(s) - a mobile career center that has the capabilities of serving as a standalone remote location and providing the same services that a brick and mortar location offers customers. One Unit has 16 computer workstations, a server, a cradle point Verizon internet access point, all lab software currently available in other CSNF labs, and printers. The mobile unit has to be serviced monthly during which all systems are tested - both IT (updates/patches/software installs) and others (AC Units/Generator).

# F. SERVING AS A STATE OF FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY SECURITY OFFICER

The provider will be responsible for serving as the security officer for the State of Florida systems that CSNF utilizes on a daily basis. These include but may not be limited to EFM, SERA, OSST, and CONNECT. This process includes getting user forms filled out by end users, documenting access to specific users, retaining forms on current users, setting up correct access for internal users, and removing access for ex-employees. These systems are hosted by DEO and the Security officers must undergo annual training and provide annual training to internal staff as needed.

#### G. REPORTING RESPONSIBILITIES

The provider will be responsible for several levels of monthly reporting to CSNF. These include, but are not limited to, internal website tracking and monitoring, email tracking and monitoring, monthly updates on all on-going projects, monthly updates on down-time both internally and statewide, budgeting, purchasing, server performance logs and events, and monthly helpdesk tickets with trends.

# H. TRAINING RESPONSIBILITIES

The provider will be responsible for the annual security training for all CSNF staff and training to new staff members during on-boarding. Training must also be provided in any new software roll-out or State of Florida system upgrade or new application.

#### I. INSTALLATION AND PROJECT MANAGEMENT

The decision to expand or consolidate/relocate locations or services may occur. The provider must be able to allow for structured project management to coordinate these situations with other vendors and CSNF staff. This includes transportation of equipment from site to site, unpacking of equipment, file management, setup of equipment and disposing of trash.

#### J. BACKUP MANAGEMENT

Aside from the daily backups, bi-annually a backup test must be conducted. This test requires a disaster recovery type situation to be emulated and all-important data be restored to an acceptable point. These backups are documented and are required to include email, client data and lab data. See PART IV, Section D.

#### K. PERFORMANCE MANAGEMENT

All service pack releases, updates, and server maintenance must be done during non-working hours as stated in PART III. Advanced notice should be provided for any maintenance affecting availability except in the event of an emergency, in which case notice should be as soon as practical. Maintenance to the Web Server should be completed at an agreed time.

#### L. SECURITY MANAGEMENT

The provider will be responsible for managing and maintaining firewall security along with intrusion detection, virus protection, and vulnerabilities.

#### M. ASSET MANAGEMENT

Existing equipment is currently an asset of CSNF. The provider must be able to account for all inventoried equipment and asset numbers in the event that equipment is replaced or sent for repair. This includes annual inventory completed on all equipment and devices owned by CSNF and the reporting of any and all lost or missing equipment.

#### N. HELP DESK SUPPORT

The provider will be responsible for providing help desk, systems, and software support to all the network users (CSNF staff) and computer labs at all locations during business hours.

#### IT VENDOR MAINTENANCE

Provider will need to maintain and coordinate all IT related services with vendors. This includes all hardware vendors, all software vendors, all communication vendors, and any other system related to IT support.

#### P. AFTER-HOUR MAINTENANCE

The provider will need to be available for scheduled system after hour's maintenance (to avoid downtime during the business' office hours). The provider must also be available for employee issues when traveling, working from home, or any other remote user access.

This time must be included in the contract price. There will not be any extra charge for any after-hours support, weekend support, and special events; it should be included in the proposed rate.

#### Q. USER RECORD MAINTENANCE

The provider will need to maintain accurate and timely records that document employee activation and deactivation dates from the network and the State of Florida systems to which the employee accessed. The compiled information will be used to demonstrate the organization's internal control systems in place when monitored by internal or external entities. Note, the records should be up-to-date and immediately filed in the appropriate shared network folder.

#### R. MONITORING AND AUDIT

The provider will be available and participate in DEO and other monitoring and audits for which IT records are required. This includes but is not limited to program monitoring, financial audit, and security audit. Records must be up to date and made available and key staff be available to provide the required information. Should findings be made stemming from IT maintained systems or records, the provider will be required to provide and implement a Corrective Action Plan.

# Budget

During the first year (July 2023-June 2024) of the agreement, Inspired Technologies will invoice \$6,200.00 per month for Information Technology Consulting services. In the event of contract renewal for additional years as specified in the RFP, the monthly billing will be as follows:

- Second year (July 2024-June 2025): \$6,500.00 per month
- Third year (July 2025-June 2026): \$6,800.00 per month
- Fourth year (July 2026-June 2027): \$7,100.00 per month
- Fifth year (July 2027-June 2028): \$7,400.00 per month

This all-inclusive cost covers services for all existing locations without incurring additional travel expenses. Beyond the tasks required by the RFP, Inspired Technologies will offer the following on behalf of CareerSource North Florida:

- Executive-level IT guidance and planning
- Representation for CareerSource North Florida in interactions with state IT entities as necessary
- Staff training as needed
- Participation in internal management meetings as required
- Comprehensive assessment of the current environment and provision of specific recommendations based on industry and State of Florida best practices
- Complete Help Desk Services (Tiers 1, 2, & 3)
- Assuming the role of Information Security Officer for Business Continuity Planning and State System Access as mandated by Florida Statute, if deemed appropriate by CareerSource North Florida.

In accordance with public records requests estimated to be less than one hour of labor will be included under the "All Inclusive" support contract referenced above. For all requests estimated to take more than one hour of labor, Inspired Technologies will conduct those requests at a discounted rate of \$50.00 per hour.

# **Appendices**

# Terms and Conditions

This agreement by and between Inspired Technologies and CareerSource North Florida sets forth the terms and conditions under which Inspired Technologies shall provide certain professional services.

- **1. Scope of Services** All services to be provided hereunder shall be as authorized and defined in the attached Statement of Work, which shall be executed by the parties and which shall constitute a part of these Terms and Conditions. The Statement of Work and this appendix shall be construed as being consistent; however, in the event such construction is unreasonable, the provisions of the Statement of Work shall control.
- **2. Payment** The applicable rates, charges, and invoicing information for each task authorized shall be as specified in the attached Statement of Work. Any and all travel charges and out-of-pocket expenses incurred by Inspired Technologies or CareerSource North Florida and any taxes applicable to this agreement shall be borne by CareerSource North Florida.
- **3. Confidentiality of Data** Both parties acknowledge that in connection with the performance of its duties hereunder it may be provided with or have access to written information and data which is proprietary to the other and which is so marked as proprietary. Both parties agree to keep confidential all such information and data and shall not disclose same either in whole or in part to any third party without the others written consent.

Both parties agree that without the other's prior written consent, it will not copy or reproduce any information or data or sell, assign, disclose, disseminate, give or transfer any such information or data or any portion thereof to any third party, at any time whether before or after termination of this agreement. Both parties further agree that upon termination of this agreement or completion of any task assigned hereunder, it will return all applicable information, data, related notes, and work papers belonging to the other.

### 4. Inspired Technologies Representations

- A. Inspired Technologies represents that it shall at times exert its best efforts to diligently perform its assigned duties under this agreement.
- B. Inspired Technologies warrants that all services under this Agreement shall be performed in a professional and workmanlike manner.
- C. Inspired Technologies further represents that all programs, documentation, reports, design or other items prepared by Inspired Technologies (termed "Developed Items") under this agreement shall be the property of Inspired Technologies and the original work product of Inspired Technologies, and Inspired Technologies shall defend and hold CareerSource North Florida harmless from and against any claim brought against CareerSource North Florida, that any Developed Items infringe a United States patent or Copyright, or the trade secret or other proprietary right of a third parties. The parties agree that Developed Items do not constitute "work made for hire" as that term is defined under Section 101 of the Copyright Act.
- D. Except as provided above, Inspired Technologies MAKES NO WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, IN FACT OR IN LAW, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
- **5. Terms and Termination** The term of this agreement is for twelve (12) months from the date of signing. At the end of the initial term, and each anniversary of the initial term, the agreement will automatically renew for a successive twelve (12) month period. This agreement may be terminated in the following manner:
  - A. Each phase of this agreement as outlined in the attached Statement of Work shall terminate upon completion and signed acknowledgment of Acceptance of each phase.
  - B. Each party may terminate this agreement prior to the commencement of any work outlined in the Statement of Work.
  - C. By either party upon the default of the other party to perform its responsibilities hereunder, providing that written notice of such default has been given, and providing that such default has not been corrected within the thirty (30) days following receipt of such notice.
  - D. Early termination by CareerSource North Florida during the twelve (12) month term will result

in an early termination fee equal to the prorated amount due for the remainder of the term.

- E. By mutual consent of both parties.
- F. Each party may terminate this agreement with 60 days written notice prior to any renewal period.
- **6. Limitation of Liability** Inspired Technologies liability under this agreement for any and all damages, whether direct or indirect, including consequential, shall be limited to the charges paid or to be paid to Inspired Technologies under this agreement by CareerSource North Florida for the services which gave rise to such damages. Additionally, all software, hardware and associated licensing is the sole responsibility of CareerSource North Florida. Inspired Technologies will periodically provide status of software and hardware licensing, but CareerSource North Florida bears all responsibility for meeting the legal obligations per specific vendor requirements.
- 7. Independent Contractor It is specifically agreed by the parties that the relationship of Inspired Technologies to CareerSource North Florida is that of an Independent Contractor, and Inspired Technologies shall not be entitled to any of the employee benefits provided by CareerSource North Florida to its employees.
- **8. Non-solicitation of Employees** During the period this agreement is in effect, and for a period of twelve (12) months after, each party agrees it will not, without the prior written consent of the other party, solicit the employees of the other party for the purpose of offering them employment.
- **9. Notices** Any notice required or permitted given hereunder shall be either 1) delivered personally or 2) sent by prepaid certified mail, return receipt requested, and shall not be deemed to have been given until received by the other party. Each party shall specify the address and addressee for receipt of such notices prior to the commencement of this agreement.
- **10. Force Majeure** Neither party shall be responsible for delays nor failure in performance resulting from acts beyond its control. Such acts shall include but not limited to Acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations, fire, earthquakes or other disasters.

#### 11. Customer Responsibilities

- A. CareerSource North Florida must provide appropriate access to the work areas and facilities, consistent with their security procedures, required to effect completion of work tasks. CareerSource North Florida is responsible for removing obstacles and impediments, such as furniture, machinery, or other items, which impede access to the work area.
- B. CareerSource North Florida must reasonably insure that Inspired Technologies employees are provided with a safe and secure work environment free of hazards, with adequate heat, lighting, and air conditioning unless otherwise specified in the Statement of Work.
- C. If necessary for the completion of Inspired Technologies responsibilities under this agreement, CareerSource North Florida must supply adequate space for the receipt, storage and/or configuration of equipment.
- D. Unless otherwise noted in the Statement of Work, CareerSource North Florida must supply the labor required to move new or existing equipment included in this agreement.
- E. CareerSource North Florida must provide prompt access to duly authorized CareerSource North Florida personnel for the purpose of obtaining approvals and additional information required to effect completion of work.
- F. CareerSource North Florida is responsible for securing any appropriate authorization permits associated with the performance of work.
- G. CareerSource North Florida must provide all necessary architectural and wiring diagrams, specifications, and other information required for completion of the work tasks. In the event that additional information is required, CareerSource North Florida must supply such information in a timely manner.

- H. CareerSource North Florida agrees to the current Microsoft Customer Agreement which is located at https://www.microsoft.com/licensing/docs/customeragreement.
- **12. Standard Work Hours** Unless otherwise noted in the Statement of Work, the standard work hours for Inspired Technologies personnel are 8:00am to 5:00pm EST.

#### Federal Contract Provisions

#### 2 CFR Appendix II to Part 200

It is the contractors responsibility to review and comply with each provision that is required based on contract amount, type, and scope of work.

- (A) Contracts for more than the simplified acquisition threshold currently set at \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

  In instances where Contractors/sub-grantees violate or breach modified agreement terms, the Board will use all administrative, contractual or legal remedies that are allowed by law to provide for such sanctions and penalties as may be appropriate.
- (B) All contracts in excess of \$10,000 must address **termination** for cause and for <u>convenience</u> by the non-Federal entity including the manner by which it will be effected and the basis for settlement. This agreement may be terminated as follows:
- 1. Either party may request termination of modified agreement upon 60 days prior written notice to the other party. Written notification of termination must be by registered mail, return receipt requested.
- 2. The Board may unilaterally terminate or modify this modified agreement, if for any reason either the U.S. Department of Labor or the State of Florida reduces funding through the grants under which this modified agreement is funded.
- 3. The Board may unilaterally terminate this modified agreement at any time that it is determined that:
  - a. Contractor fails to provide any of the services it has contracted to provide; or
  - b. Contractor fails to comply with the provisions of this modified agreement; or
  - c. Such termination is in the best interest of the Board.

If Contractor disagrees with the reasons for termination, they may file a grievance in writing within ten days of notice of termination to the North Florida Workforce Development Board, Inc. Executive Committee, who will conduct a grievance hearing and decide, from evidence presented by both parties, the validity of termination.

In the event this agreement is terminated for cause, Contractor shall be liable to the Board for damages sustained for any breach of this modified agreement by the Contractor, including court costs and attorney fees, when cause is attributable to the Contractor.

(C) **Equal Employment Opportunity.** Except as otherwise provided under <u>41 CFR Part 60</u>, all contracts that meet the definition of "federally assisted construction contract" in <u>41 CFR Part 60-1.3</u>

must include the equal opportunity clause provided under <u>41 CFR 60-1.4(b)</u>, in accordance with Executive Order 11246, "Equal Employment Opportunity" (<u>30 FR 12319, 12935, 3 CFR Part, 1964-1965</u> Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at <u>41 CFR part 60</u>, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of labor."

- (D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C.3141-3144) and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.
- (E) Contract Work Hours and Safety Standards Act (40 U.S.C.3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- (F) **Rights to Inventions Made Under a Contract or Agreement.** If the Federal award meets the definition of "funding agreement" under <u>37 CFR § 401.2 (a)</u> and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of <u>37 CFR Part</u>
- <u>401</u>. "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations

issued by the awarding agency.

- (G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- (H) **Debarment and Suspension** (Executive Orders 12549 and 12689) A contract award (see <u>2 CFR 180.220</u>) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at <u>2 CFR 180</u> that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- (I) **Byrd Anti-Lobbying Amendment** (31 U.S.C. 1352) Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Contractor shall comply with the provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) 29 CFR Part 93. When applicable, if this agreement is in excess of \$100,000, Contractor must, prior to the contract execution, complete the Certification Regarding Lobbying Form.

- (J) **Procurement of recovered materials.** A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded
- \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines. \$200.323.
- (K) Prohibition on certain telecommunications and video surveillance services or equipment. § 200.216

# Signatures

The following individuals have read this "Statement of Work" and understand the deliverables, services and responsibilities detailed within this document. The CareerSource North Florida signature constitutes acceptance of the professional services detailed within this document and authorizes commencement of the project.

#### **Approvals**

This document has been read and approved by the following individuals responsible for its execution.

CareerSource North Florida
Signature:
Printed Name: Diace Head
Title: Executive Director
Date: <u>6:30.23</u>
State Of Florida County Of
The foregoing instrument was acknowledged before me this 30 day of 20 23 who are
personally known to me or who produces a as identification, regarding the attached instrument described as Managed IT Services Contract 2023 and to whose
signature(s) this notarization applies.
CATHY F BASS  Notary Public - State of Florida Commission # GG 954612 My Comm. Expires Mar 27, 2024 Bonded through National Notary Assn.
Notary Public Signature: 4 Act, J. Bas
Notary Public Printed Name: <u>Cathy</u> F. Bass

This document has been read and approved by the following individuals responsible for its execution.

Inspired Technologies
Signature:
Printed Name: Nicholas Routa
Title:CTO
Date:6-28 -2023
State Of Florida County Of
The foregoing instrument was acknowledged before me this 38 day of 100 20 23 who are personally know to me or who produces a as identification regarding the attached instrument described as Managed IT Services Contract 2023 and to whose signature(s) this notarization applies.
RHEA M. FOREHAND MY COMMISSION # HH 045500 EXPIRES: January 22, 2025 Bonded Thru Notary Public Underwriters
Notary Public Signature: Koke Zoku
Notary Public Printed Name: Ruea Porchard