



Meeting of the Executive Committee of the North Florida Workforce Development Board, Inc.

Monday, June 26, 2023 | 9am

705 E. Base Street | Madison, FL 32340

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Agenda

Any member having a conflict of interest must abstain from voting, state the reason for the record, and complete a form 8b. Forms are available from staff at every meeting.

Welcome and Call to Order by Danny Collins, Board Chair at 9:02am

Roll Call for attendance was taken:

Executive Committee Members

Danny Collins

David Dunkle

Tracy Givens

Chadd Mathis

Staff/Guests

Diane Head

Latoria Jackson

Public Comments: All citizens desiring to speak must sign in and will be limited to three minutes per person.

Action Items

1. Consideration of the Agenda

Chadd Mathis moved to approve the agenda, seconded by Tracy Givens. The motion passed.

2. Consideration of the 2023-24 Draft Budget

Diane Head presented the expected revenues and expenditures for the 2023-24 Program Year beginning July, 1, 2023. She stated if these amounts change, the budget the Board considers in August 2023 will reflect and highlight those changes.

David Dunkle moved to approve the 2023-24 budget, seconded by Tracy Givens. The motion passed.



3. Consideration of the 2023-24 Demand and Targeted Occupations List

CSNF, using industry information, builds a local list of targeted occupations which can be supported WIOA monies to aid in building a pipeline of trained workers. Our local list is reviewed annually for updates based on the State Occupational List and current demand. The committee reviewed occupations which came off the State Occupations List and which occupations CSNF needed to continue to support locally based on labor market information.

Tracy Givens moved to approve the 2023-24 Demand and Targeted Occupations List, seconded by David Dunkle. The motion passed.

4. Consideration of the 2023-24 Eligible Training Provider List

Additions to the Eligible Training Provider List were presented and reviewed by the committee. The list is reviewed annually, and current demands and future forecasting is used.

Chadd Mathis moved to approve the 2023-24 Eligible Training Providers List, seconded by Tracy Givens. The motion passed.

There being no further business the meeting adjourned at 9:22am