



Meeting of the Board of Directors of the North Florida Workforce Development Board, Inc.

Thursday, February 16, 2023 | 4pm

705 E. Base Street | Madison, FL 32340

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 265 031 721 558

Passcode: CXyRkC

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 312-625-3388](tel:+13126253388),[58842325#](tel:+158842325) United States, Chicago

Phone Conference ID: 588 423 25#

MINUTES

In attendance:

Board members: Hillary Cannon, Danny Collins, David Dunkle, Deann Cruz, Chadd Mathis, Ronnie Moore, Monty Morgan, Jodi Tillman, Floyd Faglie

Staff: Diane Head, Latoria Jackson, Deborah Cohn, Anthony Jennings,

Others: Tameka Austin (DEO)

Public Comments: There were no citizens present.

Welcome and Call to Order

Roll Call

Approval of the Agenda

- a. *A motion to approve the agenda was made by Ronnie Moore. Seconded by Jodi Tillman. The motion carried.*

Consent Items

1. Consideration of the 12/1/22 Board Minutes
2. Consideration of the second quarter Expenditure Report
3. Consideration of the second quarter One-Stop Operator Report

A motion to approve the consent agenda was made by Jodi Tillman. Seconded by David Dunkle. The motion passed unanimously.

Items for Action

1. Consideration of the Budget Update
 - a. *Executive Director, Diane Head, gave an overview of the updated budget. The total budget hasn't changed however, residual amounts have been moved from one line item to another.*
 - b. *A motion was made by Treasurer, Chadd Mathis to approve the Budget as presented. Seconded by Monty Morgan. The motion carried.*
2. Consideration of the ABLE TRUST Contract
 - a. *Diane Head presented an overview of the Able Trust whose purpose is to fund the High School High Tech (HSHT) program in Suwannee County, in the amount of \$11,000.00.*



The HSHI is designed to encourage students with disabilities to pursue careers in the technical STEM fields.

- b. A motion was made by Jodi Tillman to approve the ABLE Trust contract as presented. Seconded by Hillary Cannon. The motion carried.*

3. Consideration of Demand and Sequencing Policy

- a. Diane Head delivered a brief overview of the Demand and Sequencing Policy.*
- b. A motion was made by David Dunkle to approve the Demand and Sequencing Policy as presented. Seconded by Ronnie Moore. Jodi Tillman abstained from the vote. The motion carried.*

Informational Items

1. Program Spotlight – Youth Programs

- a. Anthony Jennings, Operations Director of CSNF shared information on the Summer Youth Employment Program (SYEP) which hosts up to 60 students between the ages of 14-18 who are below the poverty rate. The program's goal is to get students to develop an after high school plan. Students learn resume writing, financial planning, and interview skills. But also focuses on entrepreneurial endeavors.
- b. Deborah Cohn, Deputy Director of CSNF provided information on the Out of School Youth Programs which serve young adults between the ages of 16-24 who have dropped out of high school. This program focuses on education and occupational skills training. CSNF currently has 83 youth enrolled.

2. REACH ACT – Re-Alignment.

- a. Diane Head offered updates of Ernst & Young's official Re-alignment proposal. All recommendations are slated to pass by the State Board which meets next Thursday, 2/23/23. The timeframe for the changes to be effective has not been disclosed.
 - i. Three consolidations (1) Florida Crown combines with Gainesville, (2) Pinellas combines with Tampa, FL and (3) Brevard combines with Flagler-Volusia.
 - ii. Monroe County moves to region 24 (SW Florida)
 - iii. Jefferson County moves from CareerSource North Florida to Capital Region (Tallahassee). Funds to cover Jefferson County range from \$150,000 - \$200,00.

3. Performance Update

4. Member Roundtable

- a. Ronnie Moore commended CareerSource North Florida for a job well done at the Compress Sleep Products Job fair in Greenville, FL on January 12, 2023. Reached over 100 applicants. David Dunkle also expressed his appreciation for the Job Fair.
- b. Diane Head mentioned West Fraser Job Fair in Perry, FL on January 26, 2023. Which hosted 20 different employers and reached over 80 applicants.
- c. Jodi Tillman informed the board of Big Bend Technical College (BBTC) National Career and Technical Education Month, held campus tours for up to 175 students.
- d. Hillary Cannon notified the board that River Oak Technical College (RTC) hosts its annual Career Day. Suwannee County Chamber of Commerce hosts its Annual Gala, Saturday, 2/25/23. Upcoming Annual Golf Tournament, March 16, 2023.
- e. Danny Collins advised the board that Duke Energy will begin construction on a solar site they are currently waiting on final approvals from Madison County.



5. Florida Scorecard Update
6. Time to file Financial Disclosure Forms
 - a. The board was reminded to file their Financial Disclosure Forms by 6/30/23 to avoid being fined.

Adjournment

After all agenda items were complete and no further business to discuss, Danny Collins adjourned the meeting at 4:56 pm.