



Meeting of the North Florida Workforce Development Board, Inc.  
**Thursday, November 5, 2020, 4 PM**  
705 E. Base Street, Madison, FL 32340

**Join Microsoft Teams Meeting**

+1 312-625-3388 United States, Chicago (Toll)  
Conference ID: 433 847 048#

**MINUTES**

Any member having a conflict of interest must abstain from voting, state the reason for the record, and complete a form 8b. Forms are available from staff at every meeting.

**Welcome and Call to Order** – Mike Williams, Board Chair

**Roll Call**

Chadd Mathis

Danny Collins

Tracy Givens

S. W. Ellis

Tawanna Gilbert

Ronnie Moore

Monty Morgan

Matt Pearson

Mike Williams

Staff: Diane Head, Jessica Scott

**A quorum was established by roll call and no members of the public were present/identified themselves.**

**Public Comments:** All citizens desiring to speak must sign in and will be limited to three minutes per person.

**Consent Agenda**

1. Approval of Agenda
2. Approval of Minutes from 08/20/2020 Board Meeting
3. Approval of Minutes from 08/31/2020 Executive Committee Meeting
4. Approval of Minutes from 10/29/20 Executive Committee Meeting
5. Approval of Expenditure Report (through September 2020)
6. Approval of One-Stop Operator Report
  - a. Following a motion by Mr. Danny Collins, seconded by Mr. Chadd Mathis, the consent agenda was approved unanimously.

**Items for Consideration**

1. Florida Scorecard – Presentation by Dr. Jerry Parrish, Florida Chamber Foundation
  - a. Following a brief introduction by Executive Director Mrs. Diane Head, Dr. Parrish provided an overview of the Florida Scorecard and details on how that data reflects the

state of the workforce and general regional economics. No action was required for this item.

2. Consideration of One-Stop Operator Definition and Scope of Work
  - a. Executive Director Head provided an overview of the OSO definition and scope of work, as recommended by the Executive Committee. A motion was made by Mr. Collins and seconded by Mrs. S.W. Ellis. The decision to amend and expand the scope of work and definition was approved unanimously.

#### **Informational/Discussion Items**

1. Board Training
2. DEO Administrative Policies

#### **Adjournment**

Meetings and materials (when available) are listed on our [website](#).

Financial Disclosure forms are due to your local Supervisor of Elections by June 30<sup>th</sup> (for 2019).