



Meeting of the North Florida Workforce Development Board, Inc.
Thursday, August 15, 2019, 4pm
705 E. Base Street, Madison, FL 32340
Dial-in number: 850.973.2672 extension 802 | Conference Code: 2672

MINUTES

In Attendance:

Mr. Danny Collins (via phone)
Mr. Rick Davis
Mrs. Tracy Givens (via phone)
Mrs. Allison Gill
Ms. Jennifer Hutchins (via phone)
Mr. Ronnie Moore
Mrs. Michelle Norris (via phone)
Mr. Alex Fountain
Mr. Crawford Powell (via phone)
Mrs. Jodi Tillman (via phone)
Mr. Mike Williams (Chair)

Following a call to order, a roll call was taken, and a quorum established.

Consent Agenda – A motion was made by Mr. Ronnie Moore, seconded by Mr. Rick Davis to approve the consent agenda. The motion carried.

1. Approval of Agenda
2. Approval of Minutes from 5/16/19 Executive Committee Meeting
3. Approval of Minutes from 5/16/19 Board Meeting
4. Approval of Minutes from 6/18/19 Executive Committee Meeting
5. Approval of Minutes from 8/8/19 Executive Committee Meeting
6. Approval of Minutes from 8/12/19 Personnel Committee Meeting
7. Approval of Executive Committee Recommendations:
 - a. 2018-19 Final Expenditure Report
 - b. 2019-20 Budget
 - c. Incentive Budget Update
 - d. New Policies/Policy Updates
 - e. 2019 Workforce Summit Sponsorship

Action Items

1. One-Stop Operator Report
 1. A motion was made by Mr. Moore, seconded by Mrs. Allison Gill to approve the One-Stop Operator Report. The motion carried.
2. Inclusion of Executive Director in staff incentive at 5% of salary
 1. A motion was made by Mrs. Jodi Tillman, seconded by Mrs. Gill to approve the inclusion of Executive Director Diane Head in the staff incentives at 5% her salary.

Informational/Discussion Items

1. Executive Directors Report
 - a. FGWA update

- b. FWDA update (leadership development, dues, etc.)
- c. Office, staffing progress
- 2. [Budget snapshot](#) (choose latest month)
- 3. [Foot traffic and services snapshot](#) (slider at the top for date change)

Following a discussion of the informational items, the floor was opened for a motion to adjourn. Mr. Davis made the motion, seconded by Mr. Moore, and the meeting adjourned.