

**Data Collection Form for Reporting on
AUDITS OF STATES, LOCAL GOVERNMENTS, INDIAN TRIBES,
INSTITUTIONS OF HIGHER EDUCATION, AND NONPROFIT ORGANIZATIONS
for Fiscal Period Ending Dates in 2019, 2020, or 2021**

PART I: GENERAL INFORMATIONREPORT ID: **837828** VERSION: **1****1. Fiscal Period**a. Start Date
(MM/DD/YYYY)b. End Date
(MM/DD/YYYY)**2. Type of Uniform Guidance Audit** Single audit
 Program-specific audit**3. Audit Period Covered** Annual
 Biennial
Other: Number of Months **4. Auditee Identification Numbers**

a. Auditee Employer Identification Number (EIN)

d. Auditee Data Universal Numbering System (DUNS) Number

b. Are multiple EINs covered in this report?

 Yes No

e. Are multiple DUNS numbers covered in this report?

 Yes No

c. If Part I, Item 4b is Yes, complete the attached Auditee EIN Continuation Sheet

f. If Part I, Item 4e is Yes, complete the attached Auditee DUNS Continuation Sheet

5. Auditee Information

a. Auditee Name

6. Primary Auditor Information

a. Audit Firm/Organization Name

b. Audit Firm/Organization EIN

b. Auditee Address

Number and Street

City State Zip Code

c. Audit Firm/Organization Address

Number and Street

City State Zip Code

c. Auditee Contact

Name

Title

d. Auditor Contact

Name

Title

d. Auditee Contact Telephone

e. Auditor Contact Telephone

e. Auditee Contact E-mail

f. Auditor Contact E-mail

g. Was a secondary auditor used?

 Yes No

h. If Part I, Item 6g is Yes, complete the attached Secondary Auditors' Contact Information Sheet

PART II: FEDERAL AWARDS

PART III: INFORMATION FROM THE SCHEDULE OF FINDINGS AND QUESTIONED COSTS

1. Federal Awards Expended During Fiscal Period

1. Major Program Information and Audit Findings

Schedule of Expenditures of Federal Awards																1. Major Program Information and Audit Findings										
Row Number (auto-generated)	a		c	d	e	f	g	h	i		k	l		m		n		o	a		c					
	CFDA #								Additional Award Identification ³	Federal Program Name		Amount Expended	Cluster Name	Federal Program Total ⁴ (auto-generated)	Cluster Total ⁵ (auto-generated)	Loan Programs			Federal Award Source			Passed Through		Major Program		Number of Audit Findings
	Federal Awarding Agency Prefix ¹	CFDA Three-Digit Extension ²														Loan/Loan Guarantee (Loan)	If Loan, the End of the Audit Period Outstanding Loan Balance ⁶		Direct Award (Direct)	If not Direct, list Name of Pass-through Entity		If not Direct, list Identifying Number Assigned by the Pass-through Entity, if assigned ⁷	Federal Award Passed Through to Subrecipients	If Passed Through, provide Amount Passed Through	Major Program (MP)	
								Y/N	(\$)	Y/N			Y/N	(\$)	Y/N											
1	10	561		STATE ADMINISTRATIVE MATCHING GRANTS FOR THE SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM	\$88,942	N/A	\$88,942			N		FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY	N/A	N			N				0					
2	17	277		WORKFORCE INVESTMENT ACT (WIA) NATIONAL EMERGENCY GRANTS	\$13,624	N/A	\$13,624			N		FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY	N/A	N			N				0					
3	17	207		EMPLOYMENT SERVICE/WAGNER-PEYSER FUNDED ACTIVITIES	\$124,084	EMPLOYMENT SERVICE CLUSTER	\$124,084	\$132,104			N		FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY	N/A	N			N			0					
4	17	801		DISABLED VETERANS' OUTREACH PROGRAM (DVOP)	\$8,020	EMPLOYMENT SERVICE CLUSTER	\$8,020	\$132,104			N		FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY	N/A	N			N			0					
5	17	225		UNEMPLOYMENT INSURANCE	\$23,239	N/A	\$23,239			N		FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY	N/A	N			N				0					
6	17	258		WIA ADULT PROGRAM	\$314,710	WIOA CLUSTER	\$314,710	\$1,499,939			N		FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY	N/A	N			Y	U		0					

7	17	259		WIA YOUTH ACTIVITIES	\$409,022	WIOA CLUSTER	\$409,022	\$1,499,939	N	N	FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY	N/A	N		Y	U	0	
8	17	278		WIA DISLOCATED WORKER FORMULA GRANTS	\$776,207	WIOA CLUSTER	\$776,207	\$1,499,939	N	N	FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY	N/A	N		Y	U	0	
9	17	245		TRADE ADJUSTMENT ASSISTANCE	\$19,767	N/A	\$19,767		N	N	FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY	N/A	N		N		0	
10	93	558		TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	\$294,444	N/A	\$294,444		N	N	FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY	N/A	N		N		0	
Total Federal Awards Expended =					\$2,072,059													

1. See Appendix I of instructions for valid Federal awarding agency two-digit prefixes.
2. Three-digit CFDA extensions listed in the Catalog of Federal Domestic Assistance (CFDA - beta.sam.gov). If the extension is unknown, see instructions.
3. Used to collect other data or information to identify the award which is not a CFDA number (e.g., program year, contract number). This item is optional if Part II, Item 1(b) has a valid CFDA extension.
4. The system will provide total Federal awards expended for each Federal program by summing the individual CFDA lines which have the same CFDA number.
5. The system will provide total Federal awards expended for each cluster of programs by summing the individual CFDA lines which have the same Cluster Name.
6. Used to collect the loan or loan guarantee (loan) balances outstanding at the end of the audit period for loan programs as identified in Part II, Item 1(i) (2 CFR 200.510(b)(5)). Enter "N/A" for loans made to students of an institution of higher education (IHE) where the IHE does not make the loans (2 CFR 200.502(c)).
7. If no identifying number was assigned, enter "N/A".
8. If Major Program is marked "Y", enter only one letter (U = Unmodified opinion, Q = Qualified opinion, A = Adverse opinion, D = Disclaimer of opinion) corresponding to the type of audit report. If Major Program is marked "N", leave item blank.

Submitted

PART II: FEDERAL AWARDS - Continued

2. Notes to the Schedule of Expenditures of Federal Awards (SEFA)

Note 1: Describe the significant accounting policies used in preparing the SEFA. (2 CFR 200.510(b)(6))

The accounting policies and presentation of the Schedule of Expenditures of Federal Awards of CareerSource North Florida (the Organization) have been designed to conform to generally accepted accounting principles as applicable to governmental entities, including the reporting and compliance requirements described in the OMB Compliance Supplement, Title 2 U.S. Code of Federal Regulation Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Reporting Entity The reporting entity consists of the Organization the primary government. Management has determined that there are no component units. Basis of Accounting Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported of financial statements. Basis of accounting related to the timing of the measurements made, regardless of the measurement focus. The modified accrual basis of accounting is followed in the Schedule of Expenditures of Federal Awards, under the modified accrual basis, revenues are recognized when they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Organization considers revenues are recognized when they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Organization considers revenues to be available if they are collected within 60 days after the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting

4,000 characters

Note 2: Did the auditee use the de minimis cost rate? (2 CFR 200.414(f))

- Yes
- No
- Both

Please explain.

The auditee did not use the de minimis cost rate.

4,000 characters

PART III: INFORMATION FROM THE SCHEDULE OF FINDINGS AND QUESTIONED COSTS - Continued**2. Financial Statements**

a. What were the results of the auditor's determination of whether the financial statements of the auditee were prepared in accordance with generally accepted accounting principles (GAAP)?

Select any combination of the following five options:

- Unmodified opinion
 Qualified opinion
 Adverse opinion
 Disclaimer of opinion
 Financial statements were not prepared in accordance with GAAP but were prepared in accordance with a special purpose framework

If the financial statements of the auditee were prepared in accordance with GAAP, proceed to question b.

i. What was the special purpose framework used? (Select only one)

- Cash basis
 Tax basis
 Regulatory basis
 Contractual basis
 Other basis

ii. Was the special purpose framework used as a basis of accounting required by state law? Yes No

iii. What was the auditor's opinion on the special purpose framework? (Select any combination)

- Unmodified opinion
 Qualified opinion
 Adverse opinion
 Disclaimer of opinion

b. Is a "going concern" emphasis-of-matter paragraph included in the auditor's report? Yes No

c. Is a significant deficiency in internal control disclosed? Yes No

d. Is a material weakness in internal control disclosed? Yes No

e. Is a material noncompliance disclosed? Yes No

3. Federal Programs

a. Does the auditor's report include a statement that the auditee's financial statements include departments, agencies, or other organizational units expending Federal awards which are not included in this audit? (AICPA Audit Guide) Yes No

b. What is the dollar threshold used to distinguish Type A and Type B programs? (2 CFR 200.518(b)(1))

c. Did the auditee qualify as a low-risk auditee? (2 CFR 200.520) Yes No

d. Indicate which Federal Agency(ies) have prior audit findings shown in the Summary Schedule of Prior Audit Findings related to direct funding. List the appropriate Federal agency prefix(es), or enter "None".

PART III: INFORMATION FROM THE SCHEDULE OF FINDINGS AND QUESTIONED COSTS - Continued

4. Federal Award Audit Findings

Schedule of Findings and Questioned Costs

Row Number from Part II, Item 1	a	b	c	d	e	f	g	h	i	j	k	l	m	n
	CFDA Number ¹	Additional Award Identification	Federal Program Name	Amount Expended	Audit Finding Reference Number	Type(s) of Compliance Requirement(s) ²	Type of Audit Finding ³					Questioned Costs	Repeat Audit Finding	
							Compliance Audit Findings		Internal Control Audit Findings		Other Audit Findings		Repeat Audit Finding from Prior Year	If Repeat Finding, provide Prior Year Audit Finding Reference Number(s)
							Modified Opinion	Other Matters	Material Weakness	Significant Deficiency				
XX.XXX	(\$)	YYYY-###	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	Y/N	YYYY-###,YYYY-###,etc.		

1. A CFDA Number consists of the Federal agency two-digit prefix and CFDA three-digit extension (from Part II, Items 1(a) and 1(b)) separated by a period.

2. Enter the letter for each type of compliance requirement that applies to the audit findings (i.e., noncompliance, significant deficiency, material weakness, questioned costs, fraud, and other items reported under 2 CFR 200.516(a)) reported for each Federal program. Only enter the type(s) of compliance requirement(s) the auditor was testing which generated the audit finding.

- | | | |
|------------------------------------|---|---------------------------------|
| A. Activities allowed or unallowed | F. Equipment and real property management | K. Reserved |
| B. Allowable costs/cost principles | G. Matching, level of effort, earmarking | L. Reporting |
| C. Cash management | H. Period of performance (or availability) of Federal funds | M. Subrecipient monitoring |
| D. Reserved | I. Procurement and suspension and debarment | N. Special tests and provisions |
| E. Eligibility | J. Program income | P. Other |

3. There are 9 valid combinations of "Compliance Audit Findings", "Internal Control Audit Findings", and "Other Audit Findings" for each Federal program with audit findings. (See chart in instructions after Part III, Item 4(k))

Sub

PART III: INFORMATION FROM THE SCHEDULE OF FINDINGS AND QUESTIONED COSTS - Continued

5. Text of the Audit Findings

a. Audit Finding Reference Number	b. Audit Finding Text
-----------------------------------	-----------------------

Submitted Data

PART IV: CORRECTIVE ACTION PLAN

1. Audit Finding Reference Number

2. Text of the Corrective Action Plan

Submitted Data

Part V: CERTIFICATIONS

1. Auditee Certification Statement

I certify that, to the best of my knowledge and belief, the auditee has:

ensured that the Form SF-SAC data and reporting package do not include protected personally identifiable information (Protected PII)¹, **or if they do**, the Federal Audit Clearinghouse (FAC) is authorized to publicly post all information contained in the Form SF-SAC data and the reporting package;

ensured that the Form SF-SAC data and reporting package do not include business identifiable information (BII)², **or if they do**, the FAC is authorized to publicly post all information contained in the Form SF-SAC data and the reporting package;

complied with the requirements of 2 CFR Part 200 Subpart F specific to the auditee;

prepared the data in this Form SF-SAC in accordance with 2 CFR Part 200 Subpart F and the accompanying instructions to this Form SF-SAC;

included all information required to be reported in this Form SF-SAC in its entirety and such information is accurate and complete;

engaged an auditor to perform an audit in accordance with 2 CFR Part 200 Subpart F for the period described in Part I, Items 1 and 3;

ensured the auditor has completed such audit and issued the signed audit report required by 2 CFR 200.515 which states that the audit was conducted in accordance with the audit requirements of the Uniform Guidance; and

authorized the FAC to make the Form SF-SAC data and reporting package publicly available on a website.

Auditee Certification Date

3/31/2020

(MM/DD/YYYY)

Name of certifying official

DIANE HEAD

Title of certifying official

EXECUTIVE DIRECTOR

2. Auditor Statement

I acknowledge that:

the data elements and information included in this Form SF-SAC are limited to those prescribed by the Office of Management and Budget;

the information in Part II of this Form SF-SAC is the responsibility of the auditee and is based on information included in the reporting package required by the Uniform Guidance;

the information included in Part III of this Form SF-SAC, except for Part III, Item 3(d), and Items 4(a)-(d) (when there are audit findings), was transferred by the auditor from the auditor's report(s) for the period described in Part I, Items 1 and 3, and is not a substitute for such reports;

the auditor has not performed any auditing procedures since the date of the auditor's report(s) or any additional auditing procedures in connection with the completion of this Form SF-SAC; and

a copy of the reporting package required by the Uniform Guidance, which includes the complete auditor's report(s), may be made available by the Federal Audit Clearinghouse (FAC) on the FAC website or from the auditee at the address listed in Part I of this Form SF-SAC.

Auditor Signature Date

3/31/2020

(MM/DD/YYYY)

1. 2 CFR 200.79 and 2 CFR 200.82.

2. BII consists of information defined in the Freedom of Information Act (FOIA) as "trade secrets and commercial or financial information obtained from a person [that is] privileged or confidential." (5 U.S.C.552(b)(4)). This information is exempt from automatic release under the (b)(4) FOIA exemption. "Commercial" is not confined to records that reveal "basic commercial operations" but includes any records or information in which the submitter has a commercial interest, and can include information submitted by a nonprofit entity.

Part 1: GENERAL INFORMATION - Continued**4.c. Auditee EIN Continuation Sheet**

1.	41.	81.	121.	161.
2.	42.	82.	122.	162.
3.	43.	83.	123.	163.
4.	44.	84.	124.	164.
5.	45.	85.	125.	165.
6.	46.	86.	126.	166.
7.	47.	87.	127.	167.
8.	48.	88.	128.	168.
9.	49.	89.	129.	169.
10.	50.	90.	130.	170.
11.	51.	91.	131.	171.
12.	52.	92.	132.	172.
13.	53.	93.	133.	173.
14.	54.	94.	134.	174.
15.	55.	95.	135.	175.
16.	56.	96.	136.	176.
17.	57.	97.	137.	177.
18.	58.	98.	138.	178.
19.	59.	99.	139.	179.
20.	60.	100.	140.	180.
21.	61.	101.	141.	181.
22.	62.	102.	142.	182.
23.	63.	103.	143.	183.
24.	64.	104.	144.	184.
25.	65.	105.	145.	185.
26.	66.	106.	146.	186.
27.	67.	107.	147.	187.
28.	68.	108.	148.	188.
29.	69.	109.	149.	189.
30.	70.	110.	150.	190.
31.	71.	111.	151.	191.
32.	72.	112.	152.	192.
33.	73.	113.	153.	193.
34.	74.	114.	154.	194.
35.	75.	115.	155.	195.
36.	76.	116.	156.	196.
37.	77.	117.	157.	197.
38.	78.	118.	158.	198.
39.	79.	119.	159.	199.
40.	80.	120.	160.	200.

Part 1: GENERAL INFORMATION - Continued**4.f. Auditee DUNS Continuation Sheet**

1.	41.	81.	121.	161.
2.	42.	82.	122.	162.
3.	43.	83.	123.	163.
4.	44.	84.	124.	164.
5.	45.	85.	125.	165.
6.	46.	86.	126.	166.
7.	47.	87.	127.	167.
8.	48.	88.	128.	168.
9.	49.	89.	129.	169.
10.	50.	90.	130.	170.
11.	51.	91.	131.	171.
12.	52.	92.	132.	172.
13.	53.	93.	133.	173.
14.	54.	94.	134.	174.
15.	55.	95.	135.	175.
16.	56.	96.	136.	176.
17.	57.	97.	137.	177.
18.	58.	98.	138.	178.
19.	59.	99.	139.	179.
20.	60.	100.	140.	180.
21.	61.	101.	141.	181.
22.	62.	102.	142.	182.
23.	63.	103.	143.	183.
24.	64.	104.	144.	184.
25.	65.	105.	145.	185.
26.	66.	106.	146.	186.
27.	67.	107.	147.	187.
28.	68.	108.	148.	188.
29.	69.	109.	149.	189.
30.	70.	110.	150.	190.
31.	71.	111.	151.	191.
32.	72.	112.	152.	192.
33.	73.	113.	153.	193.
34.	74.	114.	154.	194.
35.	75.	115.	155.	195.
36.	76.	116.	156.	196.
37.	77.	117.	157.	197.
38.	78.	118.	158.	198.
39.	79.	119.	159.	199.
40.	80.	120.	160.	200.

Part 1: GENERAL INFORMATION - Continued**6.h. Secondary Auditors' Contact Information Sheet**

i	ii	iii	iv	v	vi	vii	viii	ix	x
Audit Firm/ Organization Name	Audit Firm/ Organization EIN	Audit Firm/ Organization Address (Number and Street)	Audit Firm/ Organization City	Audit Firm/ Organization State	Audit Firm/ Organization Zip Code	Contact Name	Contact Title	Contact Phone Number	Contact E-mail

Submitted Data

FAC Determined Data

Type of Entity	Non-profit
Current Year Direct Findings	No
Current Year Indirect Findings	No
Cognizant (C) or Oversight (O) Agency	Oversight
Cognizant or Oversight Federal Agency Name	17 - Department of Labor
Type of Audit Report on Major Program (MP)	
Compliance <i>(All MP compliance opinions combined)</i>	Unmodified

