



Meeting of the Executive Committee of North Florida Workforce Development Board  
**Thursday, May 16, 2019, 3:30pm**

A teleconference line will be available

Dial-in number: 850.973.2672 extension 802 | Conference Code: 2672

**MINUTES**

Any member having a conflict of interest must abstain from voting, state the reason for the record, and complete a form 8b. Forms are available from staff at every meeting.

**Welcome and Call to Order** – S. W. Ellis, Board Chair

**Roll Call**

**Public Comments:** All citizens desiring to speak must sign in and will be limited to three minutes per person.

**Action Item**

1. Audit RFP Staff Recommendation
  - a) Following discussion regarding the RFP process for the audit, including the audit committee’s recommendation and cost analysis (in procurement files), it was the decision of the Executive Committee to recommend the highest overall scored response, submitted by Purvis, Gray, and Company to the full board for approval.
    1. Mr. Mike Williams made a motion to recommend the recommended company, and the gavel was passed to Mr. Williams so that Mrs. S.W. Ellis could second. The gavel was passed back to Mrs. Ellis to approve.
  - b) The meeting was adjourned by consensus after a brief overview of the current budget situation.

**MEETING NOTICE**

We will be sending these dates out to you via calendar invite but wanted you to be aware:

Commissioner Consortium: June 21, 2019, 9am

Executive Committee: July 1, 2019 (Time TBD)

Board Meeting: August 15, 2019 (Time TBD)

Meetings and materials (when available) are listed on our [website](#).